

Government: Meeting Attendance Form

YOUR NAME (PRINTED):

MEETING ATTENDED:

DATE OF MEETING:

MEETING LOCATION:

TIME ARRIVED:

TIME LEFT:

MAJOR TOPICS THAT WERE DISCUSSED AT THE MEETING:

PERSONAL OBSERVATIONS AND COMMENTS :

THIS SECTION TO BE COMPLETED BY SUPERVISOR/ADULT LEADER

SIGNATURE OF SUPERVISOR/ADULT LEADER THAT WAS AT THE MEETING:

PRINTED NAME OF SUPERVISOR/ADULT LEADER THAT WAS AT THE MEETING:

PHONE NUMBER OF THE PERSON THAT IS SIGNING THIS SHEET: _____ or

E-Mail: _____