

SCHOOL DISTRICT OF FORT ATKINSON

Board of Education

REGULAR MEETING MINUTES

June 16, 2016

The monthly meeting of the Board of Education of the School District of Fort Atkinson was held Thursday, June 16, 2016. President Rodger Thomann called the meeting to order at 6:30 p.m., at Luther Administration Center, 201 Park Street, Fort Atkinson, WI, with Vice-President Victoria Hachtel, Treasurer Kim Patrick, Clerk Sue Hall, and Member Mark Chaney present. The Board and audience recited the Pledge of Allegiance. President Thomann read the District's Mission Statement.

APPROVAL OF MINUTES - Ms. Hall moved, seconded by Mrs. Patrick, and approved unanimously by voice vote, that the minutes of the regular meeting dated May 19, 2016, and special meeting of June 2, 2016, be approved.

RECOGNITIONS AND HIGHLIGHTS

Spotlight on Boys' & Girls' Club - The spotlight was on the Boys' & Girls' Club.

Recognition of Crossroads Graduate – The Board of Education recognized Crossroads student Damaris Jaramillo and the Board presented a diploma.

Recognition of 2015-16 Teachers Completing Literacy Coaching - The Board of Education recognized 2015-16 elementary classroom teachers participating in literacy coaching this year: Christine Bachhuber, Kristin Halverson, and Keri Hill from Purdy, Kris England, Denise Engstrom, and Laura Janke from Barrie, Melissa Kiesow and Devan Pomykalski from Luther, Meg Tindal and Nick Thom from Rockwell.

Recognition of National Board Certification – The Board of Education recognized Martha MacWilliams who earned National Board Certification.

COMMENTS FROM THE AUDIENCE ON AGENDA AND NONAGENDA ITEMS – Mr. Edwin Bos, Fort Atkinson, questioned the ability to input multiple community engagement survey results. Mr. Theo Hansen expressed compensation model concerns. Ms. Kyla Hagie, Fort Atkinson, expressed gratitude for the service animal policy. Mr. Kevin Diece, Fort Atkinson, expressed compensation model concerns.

ADOPTION OF PROPOSED BUDGET FOR THE 2016-17 SCHOOL YEAR - Director of Business Services Jason Demerath presented the proposed budget for the 2016-17 school year at the June regular meeting. Mrs. Patrick moved, seconded by Ms. Hall, and approved unanimously by roll call, that the proposed budget for the 2016-17 school year be presented to the Annual Meeting and that a levy to fund the budget be submitted to the electors for approval at the Annual Meeting on Tuesday, July 26, 2016.

RECEIVE COMMUNITY ENGAGEMENT RESULTS – Mr. Joe Donovan, from Donovan Group, LLC, presented the results from the community engagement survey. A copy of the results are attached.

INSTRUCTION

Consider Requests for Early Graduation Option from Fort Atkinson High School – Ms. Hall moved, seconded by Mrs. Hachtel, and approved unanimously by voice vote, that six (6) current Fort Atkinson High School students be permitted to graduate at the end of the first semester of the 2016-17 school year provided they have met the requirements for graduation as set forth in Board Policy 345.6.

Receive Board Curriculum Committee Report – Ms. Hall stated the committee reviewed high school schedule restructuring proposals.

NONINSTRUCTION

Receive Sponsorship Committee Report – Mrs. Hachtel stated the committee reviewed several sponsorship proposals.

Consider Approval for an Inter-Fund Payment from the General Fund (Fund 10) to the Post-Employment Benefits Trust (Fund 73) – Director of Business Services Jason Demerath stated that in order to receive categorical aid from the State for post employment benefits paid to former employees who provided services to special education students, it was necessary to make interfund payments between the General Fund (Fund 10) and the Employee Benefit Trust Fund (Fund 73). The payment from Fund 10 to Fund 73 consisted of 105% of the total amount of health insurance payments for all retirees (regular or special education and food service) during the 2015-2016 fiscal year, plus the implicit (health insurance) rate subsidy. Mrs. Hachtel moved, seconded by Mrs. Patrick, and approved unanimously by roll call, that a payment in the amount of 105% of the sum of the “pay-as-you-go” post-employment health insurance benefits and the implicit rate subsidy (estimated to be \$1,060,789) be made from the General Fund (Fund 10) to the Post-Employment Benefits Trust (Fund 73) by July 30, 2016, on or before July 30, 2016, a payment equal to the sum of the “pay-as-you-go” post-employment health insurance benefits and the implicit rate subsidy (estimated to be \$1,010,275) be made from Fund 73 to Fund 10 to reimburse Fund 10 for the post employment benefits it paid during the 2015-2016 fiscal year.

Consider Approval of Requests to Transfer Funds – Mr. Demerath stated the request was from the Pupil Services Department to cover additional nursing services due to student need that were not previously budgeted. Mrs. Patrick moved, seconded by Ms. Hall, and approved unanimously by roll call, that the 2015-2016 General Fund (Fund 10) Expenditure budget be adjusted as follows: Decrease Pupil Services by \$1,029.31, increase Inter-Fund Transfers by \$1,029.31, and that the 2015-16 Special Project Funds (Fund 27) Budget be adjusted as follows: Increase Total Revenues and Other Financing Sources by \$1,029.31 and increase Support Services expenditures by \$1,029.31. Mr. Demerath stated the request was from the Pupil Services Department to cover the cost of the year end parent-staff collaboration meeting. Mrs. Patrick moved, seconded by Mrs. Hachtel, and approved unanimously by roll call, that the 2015-2016 General Fund (Fund 10) Expenditure budget be adjusted as follows: Decrease Pupil Services by \$100.00 and increase Other Special Needs by \$100.00

Consider Approval of Transportation Contract with Double Three Transportation Co., Inc. – Ms. Hall moved, seconded by Mrs. Hachtel, and approved unanimously by roll call, that the District’s transportation contract with Double Three Transportation Company, Inc., for 2016-21 be approved.

Consider Approval of CESA 2 Administration Service Contract – Mrs. Patrick moved, seconded by Mr. Chaney, and approved unanimously by roll call, that the School District of Fort Atkinson and CESA 2 enter into service agreements for the 2016-17 school year and the CESA 2 Administration fee for the 2016-17 school year be authorized at \$1,772.00.

Receive Board Policy Committee Report and Consider Approval of Board Policy – Ms. Hall stated the committee discussed a policy of service animals. Ms. Hall moved, seconded by Mrs. Hachtel, and approved unanimously by voice vote, that Board Policy #453.12 – Concussions be removed from the table. Ms. Hall moved, seconded by Mrs. Hachtel, and approved unanimously by voice vote, that Board Policy #453.12 – Concussions be adopted for use in the School District of Fort Atkinson. Ms. Hall moved, seconded by Mrs. Hachtel, and approved unanimously by voice vote, that Board Policy #383.1 – Service Animals in Schools be placed on the table and considered at the July Board meeting.

Consider Date for the Regular Board Meeting in July – Mrs. Patrick moved, seconded by Ms. Hall, and approved unanimously by voice vote, that the regular Board Meeting in July be set for Tuesday, July 26, 2016 at 6:30 p.m.

Consider Receipt of Gifts to the School District – Mrs. Hachtel moved, seconded by Mr. Chaney, and approved unanimously by voice vote, that the Board of Education accept the donation of machining tools to the high school from Rick Riddell, a violin from Megan Albert, a musical instrument from Amy Weh, music stands, electric guitar and amplifier from Tricia VanderMause, monetary donations from Blackhawk Chapter of Vietnam Veterans, Daily Jefferson County Union/W.D. Hoard, Fort Garden Club, and Optimist Club, to fund District mini-grants and the Board of Education thanks Rick Riddell, Megan Albert, Amy Weh, Tricia VanderMause, Blackhawk Chapter of Vietnam Veterans, Daily Jefferson County Union/W.D. Hoard, Fort Garden Club, and Optimist Club for the generous donations.

PERSONNEL

Consider Approval of Appointment, Resignation, Retirement, and/or Transfer Requests – Mr. Chaney moved, seconded by Ms. Hall, and approved unanimously by voice vote, that the resignation requests from Josh Boyer, .5 FTE Athletic Director; Kim Griffin, 1.0 FTE Music Teacher at Barrie and Luther; Annie Jaeger, 1.0 FTE District-wide Behavior Interventionist; and Joseph Luis Perez, 1.0 FTE Middle School Art Teacher, effective at the end of the 2015-16 school year, be accepted and that the Board of Education thanks Josh Boyer for his two and one-half years, Kim Griffin for her two years, Annie Jaeger for her four years, and Joseph Luis Perez for his two years of service and dedication to the students and community of the School District of Fort Atkinson. Ms. Hall moved, seconded by Mrs. Patrick, and approved unanimously by roll call, that the following individuals be employed in the School District of Fort Atkinson effective at the beginning of the 2016-17 school year, contingent upon release from current contracts and upon completion and satisfactory results of the pre-placement health screenings and background checks: Andrea Hauser, 1.0 FTE English, High School; Rya Counes, 1.0 FTE Special Education Teacher, Middle School; Gwen Housley, 1.0 FTE Language Arts, Middle School; Melissa Joniaux, 1.0 FTE Social Studies, High School; Brodi Kozak, 1.0 FTE Language Arts, Middle School; Sarah Traut-Ebert, 1.0 FTE Guidance Counselor, Middle School; and, Catherine Wilson, 1.0 FTE English Language Learners, Middle & High Schools.

Present Summary of Compensation System Appeals – President Thomann summarized the response to compensation system appeals.

TREASURER’S REPORT – Mrs. Patrick presented the Treasurer’s Report. Mrs. Patrick moved, seconded by Ms. Hall, and approved unanimously by roll call, that the District bills be approved for payment as posted up to May 31, 2016, in the amount of \$1,050,016.85.

WASB/CESA REPORT(S) AND LEGISLATIVE ADVOCACY – No reports.

ITEMS FOR FUTURE BOARD MEETINGS – Technology update, approval of length of school day and student handbooks.

ADJOURNMENT – At 9:47 p.m., Mrs. Patrick moved, seconded by Ms. Hall and approved unanimously by voice vote, to adjourn.

Respectfully submitted,
Debra K. Kopps, Administrative Assistant

MINUTES APPROVED:



Sue Hall, Clerk
SCHOOL DISTRICT OF FORT ATKINSON

July 26, 2016

Date