

# SCHOOL DISTRICT OF FORT ATKINSON

## Board of Education

### REGULAR MEETING MINUTES

October 29, 2018

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The monthly meeting of the Board of Education of the School District of Fort Atkinson was held Monday, October 29, 2018. President Kim Patrick called the meeting to order at 6:32 p.m., at Luther Administration Center, 201 Park Street, Fort Atkinson, WI, with Vice-President Mark Chaney, Treasurer Ben Knowles, Clerk Dick Schultz, and Member Sue Hall present. The Board and audience recited the Pledge of Allegiance. President Patrick read the District's Mission Statement.

**APPROVAL OF MINUTES** - Mr. Chaney moved, seconded by Ms. Hall, and approved unanimously by voice vote, that the minutes of the regular meeting dated September 20, 2018, be approved.

**COMMENTS FROM THE AUDIENCE ON AGENDA AND NONAGENDA ITEMS** - No comments.

### INSTRUCTION

**ACT Exam Results** - High School Principal Dan Halvorsen presented ACT exam results.

**Spring 2017-18 Youth Options Progress Report and Start College Now or Early College Credit Program Requests** – High School Principal Dan Halvorsen presented a progress report on Spring 2017-18 Youth Options participants and 2018-19 Start College Now or Early College Credit Program requests. Mr. Chaney moved, seconded by Ms. Hall, and approved unanimously by roll call, that eleven (11) Fort Atkinson High School students, be permitted during the 2018-19 school year to attend an institution of higher education under the Start College Now or Early College Credit Program and that payment of tuition charges and granting of high school credits be based upon successful completion of the courses and upon credit and tuition recommendations for the courses in which the student enroll.

**Early Graduation Option Requests** - Mr. Chaney moved, seconded by Mr. Schultz, and approved unanimously by voice vote, that two (2) current Fort Atkinson High School students be permitted to graduate at the end of the first semester of the 2018-19 school year provided they have met the requirements for graduation as set forth in Board Policy.

### NONINSTRUCTION

**Police School Resource Officer Program Update** - Chief of Police Adrian Bump presented an update on the Police School Resource Officer Program.

**Strategic Plan Update** - Dr. Brown presented an update on the Strategic Plan.

**2018-19 Budget Adjustments** - Director of Business Services Jason Demerath presented necessary budget revisions based on information that became available since the budget was presented at the Annual Meeting in August. Ms. Hall moved to approve the following resolution, seconded by Mr. Chaney, and approved unanimously by roll call:

BE IT RESOLVED that the 2018-19 Revenue and Expenditure budgets be adjusted as follows:

**GENERAL FUND REVENUE (Fund 10)**

Increase Taxes (Local Sources) by	\$ 64,964
Increase Other Revenue (Local Sources) by	394
Increase Transit of Aids (Other School Districts w/in WI) by	12,500
Increase Payments for Services (Other School Districts w/in WI) by	21,902
Increase State Aid – General by	101,651
Increase DPI Special Project Grants (State Sources) by	31,538
Increase Other Revenue (State Sources) by	353,689
Decrease DPI Special Project Grants (Federal Sources) by	3,602
Increase IASA Grants (Federal Sources) by	18,848
Increase Refund of Disbursement (Other Revenues) by	45,171
With a Resulting Net Increase of	\$ 647,055

**GENERAL FUND EXPENDITURES (Fund 10)**

Increase Undifferentiated Curriculum by	\$ 15,919
Decrease Regular Curriculum by	41,530
Decrease Vocational Curriculum by	97,124
Decrease Physical Curriculum by	3,144
Decrease Co-Curricular Activities by	415
Increase Special Needs Curriculum by	212,520
Increase Pupil Services by	49,189
Increase Instructional Staff Services by	184,017
Increase General Administration by	4,261
Decrease School Building Administration by	5,457
Increase Business Administration by	243,474
Decrease Central Services by	499,750
Increase Insurance & Judgments by	3,384
Increase Other Support Services by	681,931
Increase Interfund Operating Transfers by	168,759
Increase Instructional Service Payments by	104,447
With a Resulting Net Increase of	\$ 1,020,481

**SPECIAL PROJECT FUNDS (Fund 20)**

Increase Instruction Expenditures by	\$ 7,800
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**SPECIAL EDUCATION FUND (Fund 27)**

Increase Transfers-in by	\$ 168,759
Increase Transit of Aids by	6,000
Increase State Aid - Categorical by	25,860
Decrease DPI Special Project Grants (Federal Sources) by	38,716
Decrease Other Federal Revenue Through State by	10,000
With a Resulting Net Increase of	\$ 151,903

Decrease Vocational Curriculum by	\$ 8,000
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Increase Special Education Curriculum by	159,982
Decrease Pupil Services by	6,064
Decrease Instructional Staff Services by	8,365
Increase Business Administration by	14,350
With a Resulting Net Increase of	\$ 151,903

**DEBT SERVICE FUND (Fund 39)**

Increase Total Revenues & Other Financing Sources by	\$ 305,893
Increase Long-Term Capital Debt Expenditures by	\$ 755,893

**FOOD SERVICE FUND (Fund 50)**

Decrease Support Services Expenditures by	\$ 17,340
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**EXPENDABLE TRUST FUND (Fund 72)**

Decrease Total Revenues & Other Financing Sources by	\$ 422,849
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**EMPLOYEE BENEFIT TRUST FUND (Fund 73)**

Decrease Total Revenues & Other Financing Sources by	\$ 88
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**PACKAGE & COOPERATIVE PROGRAM FUNDS (Funds 91, 93, 99)**

Increase Total Revenues & Other Financing Sources by	\$ 17,349
Increase Instruction Expenditures by	\$ 17,349

The net change in the local property tax levy, as a result of all of the adjustments above, is an increase of \$350,798.

**Certification of Tax Levy** - Mr. Chaney moved, seconded by Ms. Hall, and approved unanimously by roll call, that the tax to fund the 2018-19 School District budget be set at \$15,927,202 and that the necessary certification of said levy be forwarded to the Clerk of the City of Fort Atkinson and the Clerk of each of the appropriate townships.

**Board Personnel Committee Report** - Mrs. Patrick stated the committee discussed semester salary adjustments, Teachers on Call, employee handbooks, and payout of sick days for certified staff.

**Teachers On Call Contract Approval** - Human Resources Coordinator Dave Miller presented an update on Teachers On Call (TOC). Ms. Hall moved, seconded by Mr. Chaney, and approved unanimously by voice vote, to place Teachers on Call contract approval on November 15 meeting agenda.

**Board Policy Committee Report** - Mr. Knowles stated the committee continues to make progress on Neola policy templates.

**Enrollment Report** - Dr. Brown stated enrollment increased 16 students from last year for a total of 2,856 and the number of non-resident students choosing to attend the District increased by seven students and the number of resident students attending other districts decreased by 20 students.

**Gifts to the School District** - Mr. Knowles moved, seconded by Mr. Schultz, and approved unanimously by voice vote, the Board of Education accept the donation of supplies for students and staff from Scott

Spoerl of Farmers Insurance, school supplies from Richard Olson of Modern Woodman and Premier Bank, emergency bags from Fort Community Credit Union, monetary donation to purchase classroom supplies from Bender, Kind, and Stafford Dental Office, and winter coats for students from employees of Golden State Foods; and, that the Board of Education thank Scott Spoerl and Farmers Insurance, Richard Olson and Modern Woodman, Premier Bank, Fort Community Credit Union and Bender, Kind, and Stafford Dental Office and employees of Golden State Foods for the generous donations.

## PERSONNEL

**Appointment, Resignation, Retirement, and/or Transfer Requests** – Mr. Schultz moved, seconded by Mr. Chaney, and approved unanimously by voice vote, that the retirement request from Steve Merkel, 1.0 FTE Technical Education Teacher at Fort Atkinson Middle School, effective at the end of first semester of the 2018-19 school year, be accepted; and, that the Board of Education thank Steve Merkel for his twenty years of service and dedication to the students and community of the School District of Fort Atkinson.

**Stipend for Board Secretary** - Mr. Chaney moved, seconded by Mr. Schultz, that the annual stipend for Debra Kopps be set at \$3,200.00 for services as secretary to the Board of Education for the 2018-19 school year. Mr. Schultz moved, seconded by Ms. Hall, and approved unanimously by voice vote, to amend to \$3,300.00. Ms. Hall moved, seconded by Mr. Chaney, and approved unanimously by roll call, to approve the annual stipend for Debra Kopps be set at \$3,300.00 for services as secretary to the Board of Education for the 2018-19 school year.

**TREASURER'S REPORT** – Mr. Knowles presented the Treasurer's Report. Mr. Knowles moved, seconded by Mr. Chaney, and approved unanimously by roll call, that the District bills be approved for payment as posted up to September 30, 2018, in the amount of \$1,142,839.06.

**WASB/CESA REPORTS/LEGISLATIVE ADVOCACY** - Mrs. Patrick outlined the recent WASB meeting.

**ITEMS FOR FUTURE BOARD MEETINGS** - Post Employment Benefits Trust, report on school violence drills, dispose of equipment no longer useful, election timeline review, and Teachers On Call contract.

**CLOSED SESSION** - Mr. Chaney moved, seconded by Mr. Schultz, and approved unanimously by roll call, that the Board of Education convene in closed session as authorized under ss. 19.85(1)(e) and 19.85 (1)(f) of Wisconsin Statutes to consider a liability claim against the District. At 8:36 p.m., the Board met in closed session and at 8:45 p.m., Ms. Hall moved, seconded by Mr. Chaney, and approved unanimously by voice vote, that the Board of Education adjourn.

## MINUTES APPROVED:



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Dick Schultz, Clerk  
SCHOOL DISTRICT OF FORT ATKINSON

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November 15, 2018

Date

