

343.41 - Correspondence Courses (Includes Online Courses)

Requests for correspondence courses will be considered when:

- A. A serious conflict results from scheduling.
- B. Correspondence courses are a continuation of or supplement to Fort Atkinson's prescribed academic program.

If approved, course fees and textbook expenses will be covered by the district. The district may substitute a comparable correspondence course for the one requested.

If a comparable course is offered at the High School, funding for the course will not be provided unless condition A exists.

If a pupil receives a failing grade in a course, or fails to complete a course, for which the school district has made payment, the pupil's parent or guardian, or the pupil if he or she is an adult, shall reimburse the school district the amount paid on the pupil's behalf.

Upon completion of a correspondence course, the course will be listed on the transcript with either a grade or pass/fail. The grade will not influence the GPA. Approval for credit must be sought prior to the start of the course.

Legal Ref.: Sections 120.12(17) and 120.21, Wisconsin Statutes

Cross Ref.: **Board Policy 343.42 - Postsecondary Enrollment Options**

Approved: June 19, 1997

Revised: March 15, 2007