

ADMINISTRATIVE RULE 173

AR 173 - Closed Session of a Board Meeting Procedures

A Board member may remotely participate in a noticed closed session of a regular meeting, via any method of live, two-way audio transmission (e.g.: telephonic, electronic, video conferencing, etc.), provided:

1. A request to remotely participate in an entire, or a portion of a, closed session of a meeting is given by a Board member, to the Board President, before the meeting is noticed, with the necessary contact information. The Board President has the option of approving the request. All Board members are to be informed of an approved request prior to the meeting.
2. Remote participation in meetings by Board members is to be an exceptional occurrence.
3. A quorum of Board members is to be physically present at the meeting's noticed location and time.
4. The remotely participating Board member may not vote, and is to be recorded as absent for any vote during the time of remote participation.
5. The remotely participating Board member assumes responsibility for insuring confidentiality at the remote location.

Cross Ref.: **Board Policy 182 - Quorum**