

Rockwell Elementary PTO Minutes
November 1, 2022 6:00pm

I. Call to Order 6:04pm

- A. Members Present: Sarah Rao (President), Jennifer Walden (Principal), Jessica Hansen, Dee Kohl, Abby Petitt (Secretary), Curt Polzin, Jen Scheiber, Jessica Ehlers (Treasurer)

II. Principal's Report

- A. Referendum meeting at 6:30pm 11/1. If anyone needs to leave PTO meeting please feel free. Make sure to vote. Questions on the back of the ballot
- B. Report Cards to go out Friday and Conference slips already sent
- C. No family meal this year due to supply chain/staffing
- D. Thanksgiving break approaching
- E. Holiday Concert/Program on Monday Dec. 5th
- F. Spirit Day on Friday 11/4 - but new order won't be here

III. Treasurer's Report

- A. \$1694 income from fall party
- B. \$626 expenses including Rocky's, Check to Sarah for Dominos, cash box etc.
- C. Overall profit for the fall party was \$1068. Far over the estimated \$500
- D. Discussed book sale a bit - see notes in Old Business section about \$3k sales
- E. Motion to Approve Treasure Report: Jessica Hansen 2nd: Abby Petitt Opposed: none

IV. Old Business

A. Book Fair

- a. Unfortunately we did not hit the \$3500 mark for the cash option. Came in about \$3000
- b. Had to take the scholastic bucks option which really limits what we can get as it comes from a special catalog. Fulfilled teachers wishes with the bucks including Mrs. Schuldt K class who sent over thank you.
- c. Mrs. Horwath did not pull any but since she is so generous with the sale invading her space and assisting, will give her option for using bucks for Makers Space
- d. Sarah noted we really need more than 3 days in order to get the cash option.
- e. Will look at possibly doing spring sale during the week of the arts/learning night.

B. Fall Party

- a. Having a specific grade associated with the event for volunteers worked well.
- b. Super quick set-up/take-down
- c. Pre-order was popular with 219 pre-order tickets
- d. Good Profit
- e. The haunted hallway was great
 - i. Discussed possibility of charging admission fee. Maybe 1 free with each party admission then have to pay for a 2nd turn. Curt noted donation requests usually return more money so may look into that.

- ii. The hallway was busy and the line long
 - 1. Discussed the possibility of 2 haunted hallways - maybe one for younger kids and one for the older kids with more of the jump out and scare you things
 - 2. As suggested by Curt, will look into reversing the entrance/exit. That way the line doesn't congest the gym doors and instead you finish at the party in the gym
- iii. Being DJ and doing the haunted hallway was a lot for Ms. Hein. Mrs. Rao's girls helped man the music/gym
- f. Ventilation/Fog was a bit of a concern. Fog machine also made the floor slippery near where it was. Suggestion of maybe putting by the front door entrance next year instead of in the gym.
- g. Running in the gym was a bit of an issue with smaller kiddos around. May need a sign next year for better visibility to parents on that.

C. Spiritwear

- a. We sold a lot!
- b. Order not here yet but should be by then end of the month in time for Dec spirit day
- c. Dri Fit shirts having supply chain issues again. May remove as an option as they have been a hold-up in the past.

D. Sponsorships

- a. This is free money to the PTO
- b. So far received approx \$1000 but still waiting for some company matches
- c. Sponsors receive perks like admissions to events, reduced cost spiritwear and free concession items depending on level of sponsorship.

V. New Business

A. Teacher Treats/Meals

- a. Jen decided on Western theme for the conference meal. BBQ pork, BBQ Beef, Baked Beans, Chips
- b. A sign-up genius in newsletter for snacks, soda, water, dessert or money
- c. 2:30pm in lounge

B. Quarterly Eat Out Night

- a. Dee spoke to Erin at Paddy's. She loved the idea but because their kitchen is so small requested for Dine In only. A carry-out option is preferred so Dee will chat with her again.
- b. Other options suggested were Fort 88, Good to Go (might be kind of pricey), and maybe Jimmy John's in the spring.
- c. Last Quarter eat out at Papa Murphy's netted \$298 which we should be receiving soon.

C. Teacher Gift Tree

- a. Jen/Dee will set-up in time for conference nights. Requests will be in the PTO mailbox
- b. The tree will have little pull cards for teacher specific gift ideas.

D. Roller Blade Night

- a. This will be the 2nd grade class activity for the year
- b. To be held in January. Looking at possibly Thurs 1/19 as there is no classes Fri 1/20
- c. Sarah will double check date with Mr. Riddle to see if we still have the rollerblades then
- d. Food
 - i. Maybe have 2 options: Rocky's and something like nachos or party platter of subs
 - ii. Sno cones (oops we forgot for fall party)
- e. Do the event with 2 sessions: First is amateur hour for slower, younger or less experienced skaters. Second session is for older more experienced skaters
- f. Will have music and DJ Lights - maybe some glow in the dark
 - i. DJ lights were purchased for \$100 after the fall party from the person we normally borrow them from.
- g. Will also have a movie playing somewhere

VI. Other Business

A. Recess cart

- a. One has been selected and will be ordered as soon as possible by the person with access
- b. It will be installed with anchors into the ground and in view of camera
- c. Nice size that won't allow for climbing on it
- d. The current cart should fit inside or as winter comes sleds/shovels

B. Giant inflatable

- a. Mr. Riddle still working on. Nothing has been secured yet.

VII. Adjournment

- A. Motion to adjourn: Jessica H.
- B. 2nd: Jessica E.