

Rockwell Elementary PTO Minutes  
January 3, 2023 6:00pm

I. Call to Order 6:05pm

- A. Members Present: Sarah Rao (President), Jennifer Walden (Principal), Jessica Hansen, Dee Kohl, Abby Petitt (Secretary), Curt Polzin, Jen Scheiber, Jessica Ehlers (Treasurer), Heather Guth-Radloff

II. Principal's Report

- A. 1<sup>st</sup> Semester ends soon with No School on Jan 20<sup>th</sup>
- B. 2<sup>nd</sup>-5<sup>th</sup> grades will be doing MAPS assessments
- C. Report cards to go out the week of Jan. 27<sup>th</sup>
- D. It's a busy and exciting time with teachers building off of all the basics students have learned thus far.

III. Treasurer's Report

- A. Not a lot of activity but there was a late addition for conference meals added to the account
- B. Papa Murphy eat out night totaled \$298.37
- C. Sitting really good (over projections) for sponsors/spirit wear
  - a. GE company match came in
  - b. Previous company match from Fort Trans
- D. Noted that we didn't end up doing Teacher Back to School Capputan so will move that budgeted money to Teacher Appreciation Week Budget

IV. Old Business

- A. Outdoor Recess Shed
  - a. The shed has been bought and paid for at \$343.55.
  - b. Still needs install in view of cameras
  - c. May need to wait with frozen ground
  - d. Mrs. Rao will try to coordinate install with some helpers
- B. Ms. Walden noted an update from Greg Riddell on the inflatable for field day
  - a. The option selected thus far is an obstacle course that can be done inside or outside depending on weather
  - b. Estimate at \$970 + fees
    - i. Assuming fees are for delivery/set-up
  - c. Ms. Walden to work on some sort of fundraiser
  - d. Likely will need waivers to participate

V. New Business

- A. Quarterly Eat Out Night
  - a. 2<sup>nd</sup> Quarter

- i. Dee Kohl coordinated with Good to Go for Q2 Eat out night on January 25<sup>th</sup>
  - ii. 20% of sales from the whole day will come back to Rockwell!
  - iii. Mrs. Rao might make a push to teachers to order lunch that day
  - iv. A few teachers agreed to be Reps at Good to Go to greet and or help deliver food orders
- b. 3<sup>rd</sup> Quarter
  - i. Dee Kohl spoke with Erin @ Paddy's
  - ii. An eat out night is a bit tough with their small kitchen – especially to go orders
  - iii. Erin did come up with doing a sponsored week for each of the schools (Rockwell to test it out)
  - iv. Will shoot for the week prior to Spring Break – Dee to finalize with Erin
  - v. During that week she will have a donation bucket for anyone who wishes to donate/tip to the school. She will provide cookies as a thank you to those who donate
  - vi. We will still advertise for people to go eat there to give our support back to Erin and then they can contribute to the donation bucket

## B. Roller Blade Night

- a. To be held in Thurs January 19<sup>th</sup>
- b. Tickets to be \$2 per ticket presale and \$3 at the door but sponsors free
- c. Will need waivers signed
- d. Treasurer to get cash box for both admissions/concessions
- e. Easy to set-up as no decorations etc.
- f. Do the event with 2 sessions:
  - i. 5-6:15pm amateur hour for slower, younger, or less experienced/novice skaters.
  - ii. 6:30-7:45pm older more experienced skaters
- g. Food
  - i. Will have hotdogs (\$2), Nachos (\$3), Sno Cones (\$2) and then popcorn/treats (\$1)
  - ii. PTO will purchase the Sno Cone Syrups (Blue Raz and Cherry)
  - iii. Money Donation requests will be sent to the whole school
- h. Volunteer requests for ticket sales/concessions/gym monitors sent out to 2<sup>nd</sup> Grade families.
  - i. Those who volunteer will get 1 free entry into the event
- i. Will also have a movie playing and coloring sheets in multipurpose room
- j. Will ask Amanda Hein if Student Council wants to do something in conjunction. Maybe do a penny war or safety video

## VI. Other Business

- A. Winter conference meal
  - a. Will do a money donation request

- b. To discuss at Feb Meeting

B. Talent Show

- a. Hoping to bring this back
- b. Will need volunteers/coaches
- c. Possibly a student council event
  - i. To inquire with Amanda Hein

VII. Adjournment

- A. Adjourn at 06:45pm