

## **BOARD POLICY 432.1**

### **432.1 - Elementary Intra-District Transfer Request**

Resident children may be enrolled at any elementary school through the Intra-District Transfer process and procedure. New Elementary Intra-District Transfer Request (IDT) applications or applications requesting a building assignment change from the previous year must be made using Exhibit 432.1. Final placement of IDT requests will be granted after the close of online elementary registration in August prior to the school year starting. Placement is subject to administrative approval. Transportation for each elementary intra-district transfer student shall be the responsibility of the student's family.

Cross Ref:    Board Policy 423 – Open Enrollment  
                  Board Policy 432 – Elementary Attendance Areas  
                  AR432.1 – Elementary Intra-District Transfer (IDT)  
                  AR 432.1 (Exhibit) – Elementary Intra-District Transfer (IDT) Application

Approved:    November 16, 2000  
Revised:      March 21, 2002  
Revised:      January 23, 2008  
Revised:      June 21, 2012  
Revised:      January 26, 2016