

# SCHOOL DISTRICT OF FORT ATKINSON

## Board of Education

### REGULAR MEETING MINUTES

July 26, 2016

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The monthly meeting of the Board of Education of the School District of Fort Atkinson was held Monday, July 26, 2016. President Rodger Thomann called the meeting to order at 6:30 p.m., at Luther Administration Center, 201 Park Street, Fort Atkinson, WI, with Vice-President Victoria Hachtel, Treasurer Kim Patrick, Clerk Sue Hall, and Member Mark Chaney present. The Board and audience recited the Pledge of Allegiance. President Thomann read the District's Mission Statement.

**APPROVAL OF MINUTES** – Mrs. Hachtel moved, seconded by Ms. Hall, and approved unanimously by voice vote, that the minutes of the closed session and regular meeting dated June 16, 2016, special meeting dated June 17, 2016, closed session and special meeting dated June 23, 2016, and special meeting dated July 7, 2016, be approved.

**COMMENTS FROM THE AUDIENCE ON AGENDA AND NONAGENDA ITEMS** – No comments.

### INSTRUCTION

**Establish Length of School Day for 2016-17 School Year** – Ms. Hall moved, seconded by Mrs. Patrick, and approved unanimously by voice vote, that the length of the normal school day for the 2016-17 school year be established as follows: The school day for AM 4K students in session Monday through Friday will begin at 8:00 AM and end at 10:35 AM; the school day for PM 4K students in session Monday through Friday will begin at 12:25 PM and end at 3:00 PM; the school day for AM 4K students in session Monday through Thursday will begin at 8:00 AM and end at 11:10 AM; the school day for PM 4K students in session Monday through Thursday will begin at 11:50 AM and end at 3:00 PM; the school day for AM early childhood students will begin at 8:05 AM and end at 10:50 AM; the school day for PM early childhood students will begin at 12:05 PM and end at 2:50 PM; the school day for students in kindergarten through grade five will begin at 8:05 AM and end at 3:00 PM; the school day for students in grades six through eight will begin at 8:00 AM and end at 3:10 PM; and, the school day for students in grades nine through twelve will begin at 7:50 AM and end at 3:00 PM.

### NONINSTRUCTION

**Receive Referendum Update** – Superintendent Jeff Zaspel stated the Board agreed to put forward a referendum question at the November election, focus group meetings will be conducted and the referendum question(s) determined in August.

**Receive Technology Report** - Director of Technology D.J. Scullin presented a report on technology. A copy of the presentation is attached.

**Consider Adoption of Student/Parent Handbooks** – Mrs. Hachtel moved, seconded by Ms. Hall, and approved unanimously by voice vote, that the general and supplemental Student/Parent Handbooks for Barrie, Luther, Purdy, and Rockwell Elementary Schools, Fort Atkinson Middle School, Fort Atkinson High

School, Fort Atkinson High School Athletic Code of Conduct and Special Education Procedural Safeguards be approved as extensions of Board policy and approved for use in the 2016-17 school year.

**Receive Board Finance and Operations Committee Report** - Mrs. Patrick stated the committee reviewed District finances and upcoming referendum.

**Consider Authorization to Dispose of Equipment No Longer Useful to the District** - Mrs. Patrick moved, seconded by Ms. Hall, and approved unanimously by roll call, that the Board of Education approve the disposal of a 1988 Dodge Ram van.

**Receive Board Policy Committee Report and Consider Approval of Board Policy** – Ms. Hall stated the committee reviewed policies on electronic communications and agenda preparation. Mrs. Hatchel moved, seconded by Mrs. Patrick, and approved unanimously by voice vote, that Board Policy #383.1 – Service Animals in Schools be removed from the table. Ms. Hall moved, seconded by Mrs. Patrick, and approved unanimously by voice vote, that Board Policy #383.1 – Service Animals in Schools be adopted for use in the School District of Fort Atkinson. Mrs. Patrick moved, seconded by Mrs. Hatchel, and approved unanimously by voice vote, that Board Policy #171.2 – Agenda Preparation, #363.2 – Access to and Use of Electronic Communication and the Internet, and #445.5 – Electronic Devices/Electronic Communication Devices (renamed Electronic Communication Devices) be placed on the table and considered at the August Board Meeting.

**Consider Receipt of Gifts to the School District** – Ms. Hall moved, seconded by Mrs. Patrick, and approved unanimously by voice vote, that the Board of Education accept the donation of a 1998 Jeep Cherokee to the Fort Atkinson High School Auto Department from Valarie Harris and supplies for English Language Learners from Debbie Kaaikiola-Strohbusch and that the Board of Education thanks Valarie Harris and Debbie Kaaikiola-Strohbusch for the generous donations.

## PERSONNEL

**Consider Approval of Appointment, Resignation, Retirement and Transfer Requests** – Ms. Hall moved, seconded by Mrs. Hatchel and approved unanimously by voice vote, that the Board of Education approve the resignation request from Janette Zielicke, 1.0 FTE Physical Education Teacher at Luther Elementary school, effective immediately, that section 4.03 Liquidated Damages for Failure to Perform be imposed in the amount of \$500.00; and, the Board of Education thanks Janette Zielicke for her nine years of service and dedication to the students and community of the School District of Fort Atkinson. Mrs. Hatchel moved, seconded by Mr. Chaney, and approved unanimously by voice vote, that the Board of Education approve the appointment of Lisa Hollenberger to Director of Special Education and Pupil Services, effective immediately. Mrs. Patrick moved, seconded by Ms. Hall, and approved unanimously by voice vote, that the following transfer requests be approved effective with the 2016-17 school year: Michelle Kulczewski from 1.0 FTE High School Special Education Teacher to 1.0 FTE Luther/Rockwell Elementary Guidance and Kelly Ramirez from 1.0 FTE Barrie Grade 1 Teacher to 1.0 FTE Barrie Reading Interventionist. Mrs. Hatchel moved, seconded by Mrs. Patrick, and approved unanimously by roll call, that the following individuals be employed in the School District of Fort Atkinson effective at the beginning of the 2016-17 school year, contingent upon release from current contracts and upon completion and satisfactory results of the pre-placement health screenings and background checks as applicable: Nathan Breit, 1.0 FTE

Physical Education Teacher – Luther; Kelly Dembski, 1.0 FTE Special Education Teacher - Middle School; Tom Dembski, Director of Student Nutrition; Tonya DeRemer, 1.0 FTE Special Education Teacher - Purdy Elementary (One-year only); Jennifer Ebanks, 1.0 FTE Behavior Interventionist; Crystal Gill, .80 FTE Art Teacher - Middle School; Andrea Haffelder, 1.0 FTE Music Teacher - Barrie/Luther; Marcia Jordahl, 1.0 FTE Reading Interventionist/Literacy Coach; Emma Lee Kantner, 1.0 FTE Language Arts Teacher - Middle School; Manson Morris, 1.0 FTE Math Teacher - High School; and, Eugene Tsai, 1.0 FTE Math Teacher - High School.

**TREASURER’S REPORT** – Mrs. Patrick presented the Treasurer’s Report. Mrs. Patrick moved, seconded by Mrs. Hachtel, and approved unanimously by roll call, that the District bills be approved for payment as posted up to June 30, 2016, in the amount of \$1,724,367.77.

**WASB/CESA REPORT(S) AND LEGISLATIVE ADVOCACY** – No reports.

**ITEMS FOR FUTURE BOARD MEETINGS** – Report on opening of the 2016-17 school year and November referendum.

**ADJOURNMENT** – At 7:43 p.m., Mrs. Patrick moved, seconded by Ms. Hall and approved unanimously by voice vote, to adjourn.

Respectfully submitted,  
Debra K. Kopps, Administrative Assistant

**MINUTES APPROVED:**



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Sue Hall, Clerk  
SCHOOL DISTRICT OF FORT ATKINSON

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August 18, 2016

Date